

## **STUDENTS WITH DISABILITIES**

The College has committed itself to providing fair and appropriate education to all students. Reasonable instructional accommodations are made for students who have been evaluated and have self-reported to the College as having a disability. It is the responsibility of the student to provide the institution with an up-to-date (within 3 years) evaluation outlining his/her specific disability. The College reserves the right to request that the student be re-evaluated by a trained evaluator from an approved list if the documentation is not sufficient for a proper analysis of academic needs. This process should be determined prior to admission to the College.

It is suggested that a student self-report three months prior to entering the College if books on tape, readers or physical enhancements of any type are needed. **To be eligible for accommodations, new students must submit documentation by the end of the orientation week.** This information can be given to the Associate Dean for Students (315-448-5055) who acts as the 504-compliance coordinator for the College. In addition, students are required to fill out an ACCOMMODATION FORM, which can be obtained through the Associate Dean for Students. This form needs to be presented and signed by faculty before the end of the first week of classes. It is the student's responsibility to meet with the Assistant Dean for Students each semester to update the accommodation form. It is also the student's responsibility to have theory and clinical faculty sign the form at the beginning of each semester. This form will be placed in the student's permanent file.

If testing is completed during the semester, students will be provided accommodations from the date the evaluation is received. They will not be allowed to retake exams, competencies or re-submit assignments.

In accordance with the Americans with Disabilities Act, all accepted candidates must be otherwise qualified for program acceptance and must fulfill program requirements.

To receive accommodations in any non-nursing/general education courses offered through Le Moyne College, students must contact the Academic Support Center at Le Moyne College.