



ST. JOSEPH'S COLLEGE OF NURSING

at St. Joseph's Hospital Health Center

STEPS TO ACCEPT OR REJECT YOUR FINANCIAL AID

The financial aid programs offered at St Joseph's College of Nursing are intended to assist all students, especially those that would be unable to finance their education. Financial aid is awarded based on demonstrated financial need assessed by use of a standard financial aid application, the Free Application for Federal Student Aid (FAFSA). The data provided on this form is designed to assess the family's financial strength and determine the need for financial assistance by calculating an Expected Family Contribution (EFC). The college estimates the student's total cost of education (budget). The budget less the EFC represents the student's financial need.

Enclosed is your Financial Aid Eligibility Letter. Read the information carefully. If you have questions concerning your financial aid eligibility or tuition charges, please contact the Financial Aid Office.

Please Note: If you receive additional aid that is not reflected in your Eligibility Letter or if your enrollment status changes, it is required that your financial aid eligibility be recalculated and, if necessary, your aid be adjusted.

Steps to accept or reject your financial aid:

1. Log on to your SONIS account (home page below)

St Joseph's College of Nursing HOME | BIO | EMER CONTACTS | HEALTH | 1099-T | UPDATE BIO | REMINDERS |

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Home APRIL 13, 2016

Course Announcements
No new course announcements

Course Evaluations
No Evaluations Due

General Services
Cumulative GPA: 0.00
Reminders: 0/0
Requests: [View](#)

Financial
Balance Forward: \$0.00
Semester Charges: \$0.00
Semester Credits: 0.00
Pending Awards: \$0.00
Semester Balance: \$0.00

Holds
None Defined

To pay bills with a debit/credit card, call St. Joseph's Hospital Cashier at 315-448-5394
Terry Pudney, Associate Dean for Students, for tutoring, student programming, etc.: 315-448-5040
Nancy Tourville, Bursar, for questions regarding billing and payments: 315-744-1282
Jennifer Prutzman, Coordinator of Financial Aid, for any questions related to financial aid awards including TAP, PELL, or student loans: 315-448-5266
Cheryl Thomas, Registrar, for any questions regarding schedules, transfer credits, and/or transcripts: 315-448-5046
Andrew Yackel, Coordinator Information Technology, for problems accessing resources, or other computer-related problems/questions: 315-423-4916
Katherine Dixon, Manager - Student Nurse Aid Float Program: 315-448-5784
Mary Katherine Spensieri, Student Health Nurse, for any questions regarding immunizations and/or related health issues: 315-448-6189

2. On the left hand side of your home page click on "Financial" (see screen shot below):



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St Joseph's College of Nursing | HOME | BIO | EMER CONTACTS | HEALTH | 1098-T | UPDATE BIO | REMINDERS

Home APRIL 13, 2016

Term 2 of the Evening/Weekend option begins on January 13, 2016
Tuition bills for this option will be posted on/or after December 4, 2015, and are due by January 6, 2016.
Graduation for Evening/Weekend Class of 2015 – Friday, January 22, 2016

Spring 2016 Weekday option begins on Wednesday, January 20, 2016
(Level I and Level II)
Tuition bills for this option will be posted on/or after December 18, 2015, and are due by January 13, 2016.

Course Announcements	Course Evaluations
No new course announcements	No Evaluations Due
General Services	Financial
Cumulative GPA: 0.00 Reminders: 0/0 Requests: View	Balance Forward: \$0.00 Semester Charges: \$0.00 Semester Credits: <input type="text"/> Pending Awards: <input type="text"/> Semester Balance: <input type="text"/>
Holds	
None Defined	

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3. Next choose "Billing"

St Joseph's College of Nursing | BILLING | LEDGER

Billing APRIL 13, 2016

School Year: 201516 Semester:

[Click here to view statement](#)

Change the school year to 201718



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4. Next choose "Pending Awards"

St. Joseph's College of Nursing BILLING | LEDGER

Find on Page...

General Financial Academics Logout

Billing APRIL 13, 2016

School Year: 201617 Semester: Spring

Click here to view statement

PENDING AWARDS AWARD LETTER

You should see a screen with your financial aid (example below):

St. Joseph's College of Nursing

Find on Page...

General Financial Academics Logout

Student APRIL 13, 2016

Award Name	Semester	Offered	Fee Amount	Amount	Accept / Reject / Unapplied
Unsubsidized Loan	Fall	<input type="text" value="3000.00"/>	\$32.00	\$2,968.00	<input type="radio"/> / <input type="radio"/> / <input checked="" type="radio"/>
Subsidized Loan	Fall	<input type="text" value="1750.00"/>	\$18.00	\$1,732.00	<input type="radio"/> / <input type="radio"/> / <input checked="" type="radio"/>
TAP Award	Fall	\$250.00	\$0.00	\$250.00	<input type="radio"/> / <input type="radio"/> / <input checked="" type="radio"/>
TAP Award	Spring	\$250.00	\$0.00	\$250.00	<input type="radio"/> / <input type="radio"/> / <input checked="" type="radio"/>
Subsidized Loan	Spring	<input type="text" value="1750.00"/>	\$18.00	\$1,732.00	<input type="radio"/> / <input type="radio"/> / <input checked="" type="radio"/>
Unsubsidized Loan	Spring	<input type="text" value="3000.00"/>	\$32.00	\$2,968.00	<input type="radio"/> / <input type="radio"/> / <input checked="" type="radio"/>

Note:
When selecting the option to accept or reject an award and then clicking submit, the award will disappear from the list. If your action was an error you will need to contact your Financial Aid Office.

RESET SUBMIT RETURN

Based on the results of your FAFSA and TAP applications, it has been determined that you are eligible to receive the following financial aid package for the 2017-2018 academic year. Please take some time to review the items in your financial aid package. Aid amounts represent the amount available for full-time study. If you will not be attending full-time, your aid may be adjusted. All TAP awards are subject to income verification by New York State and can be adjusted at any time during the academic year. If your TAP is reduced, the financial aid office will notify you of the change and you will have to make up any difference. Loans indicated are the maximum amounts you/ your parents are eligible to borrow. If you would like to lower any loan amounts, please adjust the amount you would like to borrow in the box.



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I have read, understand, and agree to comply with the terms and conditions of this offer of financial assistance. I accept the assistance offered, except as noted above. I understand and agree that any credit balance under \$5 may be written off. I authorize any book charges, room charges, and fees owed to St Joseph's College of Nursing as well as Le Moyne College be deducted from my financial aid. I certify that the financial aid proceeds are to pay for qualified higher education expenses.

I understand that financial aid is contingent upon maintaining satisfactory academic progress as defined by the student handbook. It is my responsibility to know all conditions and requirements.

I accept the student loans listed; I understand that I must complete loan Entrance Counseling and Master Promissory Note for any loan(s) accepted.

St Joseph's College of Nursing at St Joseph's Hospital Health Center admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College of Nursing. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, scholarship, and loan programs and other school-administered programs.

PAYMENT OF YOUR FINANCIAL AID:

Your financial aid will be credited to your school account to pay for tuition, fees, books, and dorm charges (as applicable). Estimated awards (Pell Grant and TAP Award) cannot be credited until the award amount is confirmed. Most student loans are received from your bank by electronic funds transfer. Loans funds are usually received in mid-October and mid-March. You will be notified as soon as the funds are received. If your financial aid is greater than the amount you owe the school, the balance will be refunded to you AFTER your aid is received (mid October for Fall Semester, mid March for Spring Semester). Refunds are put in student mailboxes.

CONDITIONS OF YOUR FINANCIAL AID:

If you reject any part of this aid offer, St Joseph's College of Nursing does not accept responsibility to provide other aid.

If you do not return your Eligibility letter within two weeks of the date of the date listed it will be assumed that you do not wish to accept the aid funding and plan to be a cash-pay student.

Your eligibility for aid will change if you receive financial aid that is not listed on the Eligibility Letter, or amounts from outside sources that are different from my estimates. You MUST notify the Financial Aid Office of any outside scholarship or loan that you receive.

If you borrow a student loan, you must complete an Exit Interview before you graduate, leave school, or enroll for fewer than six credit hours in either the fall or spring Semesters.

Unless noted on your Eligibility Letter, you must be enrolled full time during the fall and spring semesters. Enrollment for less than 12 credit hours may change your eligibility for some aid programs.

You must complete the registration process and make satisfactory arrangements to pay all outstanding school charges in accordance with the procedures and deadlines established for each academic term. Failure to do this may result in cancellation of your financial aid.



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To be academically eligible to receive financial aid, the student must be matriculated, enrolled for at least 6 credit hours each semester (12 credit hours to receive New York State TAP), and maintain satisfactory academic progress. (A detailed explanation of the requirements for maintaining satisfactory academic progress can be found in the Student Handbook). The student must also maintain pursuit of program. This means the student must pass a minimum number of credit hours each semester (see TAP chart) and complete all program requirements within 150% of the credit hours required for the program. If you encounter academic difficulty, or consider withdrawing from a course, consult with the Financial Aid Director about the effect this may have on your eligibility for aid.

You **MUST** reapply for Financial Aid each year. It is **NOT** automatically renewed.

St Joseph's College of Nursing reserves the right to correct any clerical errors that may occur in the Financial Aid Eligibility Letter.