ST. JOSEPH'S COLLEGE OF NURSING
at St. Joseph's Hospital Health Center
Syracuse, NY

SJCON: ADMISSION REQUIREMENTS POLICY

St. Joseph's College of Nursing at St. Joseph's Hospital Health Center does not discriminate in the administration of educational policies or programs, admission policies, scholarship and loan programs, and other school-administered programs. The College's non-discrimination policy is inclusive of, but not limited to, race, age, color, national or ethnic origin, marital status, gender, sexual orientation, gender identity, gender expression, veteran/military status, religion, disability, or political ideology.

Current High School Applicants:
Applicants must have **minimally** earned/completed the following to be considered for admission:
- High school diploma or equivalent – If a high school is not recognized by the U.S. Department of Education or has no physical address, the student would be required to submit a General Education Diploma/Test Assessing Secondary Completion (GED/TASC) before the application would be evaluated.
- Home schooled students must work with an approved home school association or local high school. If the student did not use an approved organization, a GED/TASC would be required before the application would be evaluated.
- Completion of and a passing grade in **Algebra, Biology/Living Environment and Chemistry** at the high school or college level – New York State Regents required where available (4 years of Math and Science coursework is encouraged).
- Rank in the upper half of high school graduating class with Grade Point Average (GPA) of 85 or higher.
- Competitive Scholastic Aptitude Test (SAT) score of 1050 or higher and/or American College Testing (ACT) score of 21 or higher.

All Other Applicants:
Applicants must have **minimally** earned/completed the following to be considered for admission:
- High school diploma or equivalent – If a high school is not recognized by the U.S. Department of Education or has no physical address, the student would be required to submit a GED/TASC before the application would be evaluated.
- Home schooled students must work with an approved home school association or local high school. If the student did not use an approved organization, a GED/TASC would be required before the application would be evaluated.
- Completion of and a passing grade in **Algebra, Biology/Living Environment and Chemistry** at the high school or college level – New York State Regents required where available.
- GPA of 3.0 or higher preferred in coursework to be considered for transfer credit.

Applicants are highly encouraged to complete Anatomy & Physiology I&II (4 cr. each), Critical Writing (3 cr.) and Introductory Psychology (3 cr.) with a grade of B or higher to increase the competitiveness of their application.

Note: applicants must provide proof of a High School diploma or equivalent. Refer to section 3.47(a) of the Rules of the New York State Board of Regents for additional options/ways to fulfill the High School proof of graduation or equivalent requirement.
https://govt.westlaw.com/nycrr/Document/Iec9d643dc22111dd97adcd755bda2840?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default)

The Office of Admissions reserves the right to waive prerequisite coursework upon review of the applicant's file and/or transcripts.

An official Test of English as a Foreign Language (TOEFL) score report may be requested for applicants who have secondary and/or college transcripts from outside the U.S. and who have not completed college level English in the U.S. Analysis of TOEFL results will be based on TOEFL established benchmarks.

Application Process
- Complete and submit online application including personal statement/essay located at sjhcon.edu.
- Submit official high school transcript demonstrating proof of graduation and/or high school equivalent.
- Submit official college transcripts for ALL colleges attended.
- Submit 2 professional letters of recommendation. Current high school students must submit one professional letter of recommendation and one letter of recommendation from their guidance counselor.

An application is not considered complete until all above items are completed/received.

Refer to the Application for Admission tab at sjhcon.edu for specific instructions to complete an application. Applications become the property of St. Joseph's College of Nursing and will not be returned.
If an applicant does not complete an application or if the applicant is not in communication with the Office of Admissions within one year of applying, the file will be deemed inactive and consideration for admission will be cancelled.

Admission Procedure

Admission to St. Joseph's College of Nursing is highly competitive and primarily based on academic achievements (high school and/or college grade point average), strength of curriculum, standardized test scores (High School students only), personal statement, extracurricular, volunteer and/or work experience, and letters of recommendation.

Applications will be considered based on:
- Courses taken that meet or exceed the above minimum academic requirements.
- Professional letters of recommendation that reflect positively on the applicant and their desire to pursue a degree in nursing.
- Quality of essay including subject matter, grammar, and punctuation.
- Non-High School applicants who have completed Anatomy & Physiology I&II (4 cr. each), Critical Writing (3 cr.), and Introductory Psychology (3 cr.) with a grade of B or higher will be considered more competitive for acceptance.
- Applicants who repeat college courses in order to achieve a grade of C or higher may not be considered as competitive for admission.

To complete the admission process, applicants are required to complete an interview with a college representative.

Admission will be offered to qualified applicants within 4-6 weeks after the application deadline until all seats are filled. Decision letters will be e-mailed to all applicants.

Suggested Institutions/Courses to Fulfill Admission Requirements

LeMoyne College, Syracuse, NY; www.lemoyne.edu
  Algebra – MTH 007; **Biology** – BIO 191; **Chemistry** – CHM 151

Onondaga Community College, Syracuse, NY; www.sunyocc.edu
  Algebra – MAT 088 or MAT 114; **Biology** – BIO 121 or BIO 151; **Chemistry** – CHE 151 or CHE 171

Cayuga Community College, Auburn/Fulton, NY; www.cayuga-cc.edu
  Algebra – MATH 099; **Biology** – BIOL 103; **Chemistry** – CHEM 101

Syracuse Educational Opportunity Center (SUNY EOC), Syracuse, NY;
  Contact directly at 315-472-0130

Nursing ABC Program; www.nursingabc.com
  Algebra (MAT 091, 092, or 093), Biology (BIO 095), and Chemistry (CHM 095) offered through online courses.

In addition to these institutions, courses may be completed at any local college. Refer to individual institution's course descriptions or college catalog to identify the appropriate course.

DOCUMENT CONTROL TRACKING FILE

Title: SJCON: Admission Requirements Policy	

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Reviewed by the following:	
Admissions Committee	Date: 3/19 9/19 1/20 5/21
Faculty/Staff Organization	Date: 9/19 1/20 5/21
	Date:
	Date:
	Date:
	Date:

Administrative Approvals: Susan Berger Ed.D ANP-C Interim Dean Additional Approvals:	

Education: Monthly policy/procedure update: 4/19 10/19 2/20 Additional:

Revisions: 4/19 Policy placed online 6/19 Editorial changes 9/19: Editorial Changes; added more competitive application criteria; added acceptance may occur 4-6 weeks after application deadline; added website link 1/20 editorial changes; merged high school post-secondary transcript policy. 5/21 Editorial changes

References:

Original Date:	Reviewed/Revision Dates: 3/19 6/19 9/19 1/20 5/21

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