

**St. JOSEPH'S COLLEGE OF NURSING
at St. Joseph's Hospital Health Center
Syracuse, NY**

TUITION REFUND POLICY

A student wishing to withdraw from the college must submit a written request identifying the reason for withdrawal to the Vice President/Dean of the College of Nursing. A meeting will then be scheduled. If the student withdraws, tuition costs will be refunded as shown in the chart below.

Fees are separate from tuition and are nonrefundable. Refund date is based on last date of attendance. If a student received Title IV financial aid, the aid is recalculated based on the percentage of the semester completed up to 60 percent. A refund of Federal Financial Aid is first applied to the Federal Stafford Loan then the Federal Pell Grant. Once federal refunds are complete the student will be required to pay any remaining balance due to the school within thirty days. After 60 percent completion, there is no recalculation.

For further information regarding refund policies, contact the Coordinator of Financial Aid.

TUITION REFUND POLICY

<u>Amount refunded</u>	<u>Withdrawal date*</u>
100 percent	first week of classes
75 percent	second week of classes
50 percent	third week of classes
25 percent	fourth week of classes
0 percent	fifth week of classes and later

*Refund date is based on the last date of attendance

Faculty Approved: June 2018
Revised: June 2018
Reviewed: May 2017

ADMINISTRATION